



REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 16 June 2015
	REFERENCE: RfQ15/01032

Dear Sir / Madam:

We kindly request you to submit your quotation for **design, printing and production services**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **30 June 2015, 16:30 (Moldova local time)** and via e-mail or courier mail to the address below:

United Nations Entity for Gender Equality and the Empowerment of Women in Moldova
131, 31 August 1989 Street, MD-2012 Chisinau, Republic of Moldova
Attention: Registry Office/Procurement
tenders-Moldova@undp.org

Quotations shall be submitted in English or Romanian duly signed and stamped and shall be marked with the note **"RfQ15/01032: Design, Printing and Production of Promo Materials for UN Women MDA CO"**.

Quotations submitted by email must be limited to a maximum of 5MB, virus-free and no more than 5 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UN Women after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that it is signed and is saved in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP
Exact Address of Delivery Location (identify all, if multiple)	131, 31 August 1989 Street, MD-2012, Chisinau, Republic of Moldova
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UN Women)	<input checked="" type="checkbox"/> As per Delivery Schedule attached

Delivery Schedule	<input checked="" type="checkbox"/> Required
Mode of Transport	<input type="checkbox"/> AIR <input type="checkbox"/> SEA <input checked="" type="checkbox"/> LAND <input type="checkbox"/> OTHER
Preferred Currency of Quotation ¹	<input type="checkbox"/> United States Dollars <input type="checkbox"/> Euro <input checked="" type="checkbox"/> Moldovan Lei
Value Added Tax on Price Quotation ²	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
Deadline for the Submission of Quotation	30 June 2015, 16:30 (Moldova local time)
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian
Documents to be submitted ³ [check as many as applicable]	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Samples of printed awareness raising/promo materials; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.
Period of Validity of Quotes starting the Submission Deadline Date	<input type="checkbox"/> 60 days <input checked="" type="checkbox"/> 90 days <input type="checkbox"/> 120 days In exceptional circumstances, UN Women may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Permitted by LOT
Payment Terms ⁴	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	0.1% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ⁵ ; <input checked="" type="checkbox"/> Minimum 3 year experience in the field; <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <input checked="" type="checkbox"/> Maximum delivery period not to exceed 10 working days upon approval of designs;
UN Women will award to:	<input checked="" type="checkbox"/> One and only one supplier (per each LOT)
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order

¹ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UN Women preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UN Women's issuance of Purchase Order.

² This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UN Women CO/BU requiring the goods.

³ First 2 items in this list are mandatory for the supply of imported goods

⁴ UN Women preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UN Women shall require the vendor to submit a bank guarantee or bank cheque payable to UN Women, in the same amount as the advanced payment made by UN Women to the vendor.

⁵ UN Women reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 10 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ⁶	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ⁷	Corneliu Eftodi, National Programme Officer: corneliu.eftodi@unwomen.org Any delay in UN Women's response shall be not used as a reason for extending the deadline for submission, unless UN Women determines that such an extension is necessary and communicates a new deadline to the Proposers.
General Conditions of Contract	- For <u>Goods and Services</u>

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UN Women requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UN Women. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UN Women's re-computation and correction of errors, its quotation will be rejected.

After UN Women has identified the lowest price offer, UN Women reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UN Women's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UN Women after it has received the quotation. At the time of award of Contract or Purchase Order, UN Women reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UN Women herein attached.

⁶ Where the information is available in the web, a URL for the information may simply be provided.

⁷ This contact person and address is officially designated by UN Women. If inquiries are sent to other person/s or address/es, even if they are UN Women staff, UN Women shall have no obligation to respond nor can UN Women confirm that the query was received.

UN Women is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

UN Women encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UN Women if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UN Women implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UN Women, as well as third parties involved in UN Women activities. UN Women expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

The UN Women has set out a vendor protest procedure intended to afford an opportunity to appeal to persons or firms not awarded a purchase order or contract in a competitive procurement process. **It is not available to non-responsive or non-timely proposers/bidders or when all proposals/bids are rejected.** In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.unwomen.org/en/about-us/procurement/vendor-protest-procedure>.

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Ulziisuren Jamsran
Country Representative
UN Women

Technical Specifications

Items to be Supplied*	Description / Specifications of Goods	Latest Delivery Date	Quantity	
			Option 1	Option 2

LOT #1

UN Women tailored purse hanging device	<p>Branding of UN Women tailored purse hanging device</p> <p>Material: Metal</p> <p>Product Size approx.: Ø4,7X0,7 CM</p> <p>Printing Techniques: Pad</p> <p>Printing: full colors text printing on the front side</p> <p>Similar to : here</p>	<p>Design: 3 working days</p> <p>Production: 10 working days from approval of lay-out</p>	150 pc.	250 pc.
UN Women tailored metal card holder	<p>Branding of metal business card-holder with one logo:</p> <p>Material: Metal</p> <p>Product Size approx.: 9,4X6X0,6 CM</p> <p>Printing Techniques: Digital, Laser</p> <p>Printing: full colors text printing on the front side</p> <p>Similar to : here</p>	<p>Design and lay-out: 3 working days</p> <p>Production: 10 working days from approval of lay-out</p>	50 pc.	100 pc.
UN Women tailored badges 1	<p>Design and production of badges with UN Women Logo</p> <p>Epoxy doming logo</p> <p>Size: 20x10mm</p> <p>Material: polymer</p> <p>Printed full color logo on a glossy reflection sticker</p> <p>The grip - with special safety pin</p> <p>Similar to : here</p>	<p>Design: 3 working days</p> <p>Printing: 10 working days from approval of lay-out</p>	50 pc.	50 pc.
UN Women tailored badges 2	<p>Design and production of badges with UN Women Logo</p> <p>Epoxy doming logo</p> <p>Size: 20x10mm</p> <p>Material: metal</p> <p>Printed full color logo</p> <p>The grip - with special safety pin</p> <p>Similar to : here</p>	<p>Design: 3 working days</p> <p>Printing: 10 working days from approval of lay-out</p>	50 pc.	50 pc.
Tailored badges with Beijing logo	<p>Design and production of badges with "Beijing+20" logo</p> <p>Epoxy doming logo</p> <p>Size: D15mm</p> <p>Material: polymer</p> <p>Printed full color logo on a glossy white sticker</p> <p>The grip - with special safety pin</p>	<p>Design: 3 working days</p> <p>Printing: 10 working days from approval of lay-out</p>	300 pc.	500 pc.
Tailored badges with HeforShe logo	<p>Design and production of badges with "HeForShe" logo</p> <p>Epoxy doming logo</p> <p>Size: 15x15mm</p> <p>Material: polymer</p> <p>Printed full color logo on a glossy white sticker</p> <p>The grip - with special safety pin</p>	<p>Design: 3 working days</p> <p>Printing: 10 working days from</p>	500 pc.	1000 pc.

	Similar to : here	approval of lay-out		
USB stick bracelets 8GB	USB stick bracelets with UN Women and UNITE logos Silicone Wristband USB Flash Memory Drive 8GB Preferred color: orange Printing: full color logos on the front side Similar to : here	Design: 5 working days Production: 10 working days from approval of lay-out	200 pc.	500 pc.
USB stick bracelets 8GB	USB stick bracelets with UN Women and Beijing20 logos Silicone Wristband USB Flash Memory Drive 8GB Preferred color: blue Printing: full color logos on the front side Similar to : here	Design: 5 working days Production: 10 working days from approval of lay-out	200 pc.	500 pc.
USB stick bracelets 8GB	USB stick bracelets with UN Women and HeForShe logos Silicone Wristband USB Flash Memory Drive 8GB Preferred color: black or pink Printing: full color logos on the front side Similar to : here or here	Design: 5 working days Production: 10 working days from approval of lay-out	200 pc.	500 pc.
USB stick bracelets 8GB	USB stick bracelets with GirlsGoIT logo Silicone Wristband USB Flash Memory Drive 8GB Preferred color: light green or medium turquoise Printing: full color logos on the front side Similar to : here	Design: 5 working days Production: 10 working days from approval of lay-out	100 pc.	150 pc.

LOT #2

Items to be Supplied*	Description / Specifications of Goods	Latest Delivery Date	Quantity	
			Option 1	Option 2
Paper bags with UN Women and Beijing logos	Design & manufacturing of UN Women paper bags (color logo and text): Size approx. : 220 x 140 x 82mm Material: 100% recycled paper, Preferred color: natural / light beige/ navy one side print two long handles; Printing: full colors text printing on the front side Full color Similar to : here	Design: 3 working days Production: 10 working days from approval of lay-out	100 pc.	200 pc.
Cotton bags with UN Women and Beijing logos	Design & manufacturing of UN Women tailored cotton bags with color logo: one side print, maximum print area 350x350mm, Long loop cotton bags two long handles; bag size without handles approx. – height=42-46 cm; width=36-38 cm; linen density – minimum 60 gr/m2, cotton 100%; Preferred color: natural / light beige.	Design: 3 working days Production: 10 working days from approval of lay-out	300 pc.	500 pc.

	Printing: full colors Similar to : here			
Collapsible umbrella with UN Women; UNITE; HeforShe; Beijing+20 logos and text	Manufacturing of UN Women tailored collapsible umbrella (with 4 logs and text): Foldable, 3 fold umbrella Matching colored pouch. 8 panels, polyester. Automatic Umbrella Wood Handle Product Size approx. : Ø97X57 CM Printing Size approx.: 200x150mm Preferred color : Orange Printing: full color text printing on the front side Printed text : <i>Sunt pentru o viață fără violență față de femei și fete</i> and <i>Я за жизнь без насилия против женщин и девочек</i>	Design: 3 working days Printing: 10 working days from approval of lay-out	100 pc.	200 pc.
Tailored T-shirts with "HeForShe" logo and text	Design and production of tailored T-shirts with "HeForShe" logo and text: Colour: White Linen composition: 100% cotton High quality Printing: 2 colors In front to have: logo with 2 color and text HeforShe On the back side : logo with 2 color	Design: 5 working days Production: 10 working days from approval of lay-out	350 pcs in total of which size: 50pcs – S 100pcs–M 100 pcs – L 100 pcs–XL	500 pcs in total of which size: 100pcs – S 150pcs–M 150pcs – L 100pcs–XL
Tailored T-shirts with "HeForShe" logo and text	Design and production of tailored T-shirts with "HeForShe" logo and text: Colour: Black Linen composition: 100% cotton High quality In front to have: 1logo with 2 color and text HeforShe On the back side : 1logo with 2 color	Design: 5 working days Production: 10 working days from approval of lay-out	350 pcs in total of which size: 50pcs – S 100pcs–M 100 pcs – L 100 pcs–XL	500 pcs in total of which size: 100pcs – S 150pcs–M 150pcs – L 100pcs–XL

LOT #3

Transparent Stickers with HeForShe logo	Design, layout and production of Transparent Stickers with "HeForShe" logo and text Type: removable auto transparent removable adhesive film Size: 250 x 250 mm or 250-300 mm Finish: Gloss Serigraphic print in full colour on clear vinyl Transparent (clear) stickers waterproof and suitable for outdoor use. Text Colour: Black Printing: 3 colors Text : HeForShe UN Women Solidarity Movement for Gender Equality	Design: 5 working days Production: 10 working days from approval of lay-out	1000	2000
Transparent Stickers with HeForShe logo	Design, layout and production of Transparent Stickers with "HeForShe" logo and text Type: removable auto transparent removable adhesive film Size: approx.75 x 75 mm Finish: Gloss Serigraphic print in full color on clear vinyl	Design: 5 working days Production: 10 working days from approval of lay-out	200	500

	<p>Transparent (clear) stickers waterproof and suitable for outdoor use. Text Colour: Black Printing: 3 colors Text : HeForShe UN Women Solidarity Movement for Gender Equality</p>			
<p>Photo wall with “HeForShe” logo and text</p>	<p>Design, layout & printing of photo wall with “HeForShe” logo and text</p> <p>Dimension: 2x3 m, metallic holes, Size: diameter 2,5 cm, positioned at the distance of 40 cm, 1440 dpi, block out, 440 gr/m 2. Printing: 3 colors</p>	<p>Design: 5 working days</p> <p>Production: 10 working days from approval of lay-out</p>	1	1

**Pls. attach delivery schedule, if relevant, and cluster by separate option. Specify delivery locations if go*

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁸*(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁹)*

We, the undersigned, hereby accept in full the UN Women General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UN Women as per RFQ Reference No. 15/01032:

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements (LOT #1)

Item No.	Description/Specification of Goods	Latest Delivery Date	Option 1			Option 2		
			Quantity	Unit Price	Total Price per Item	Quantity	Unit Price	Total Price per Item
1	Branding of UN Women tailored purse hanging device Material: Metal Product Size approx.: Ø4,7X0,7 CM Printing Techniques: Pad Printing: full colors text printing on the front side Similar to : here	Design: 3 working days Production: 10 working days from approval of lay-out	150 pc.			250 pc.		
2	Branding of metal business card-holder with one logo: Material: Metal Product Size approx.: 9,4X6X0,6 CM Printing Techniques: Digital, Laser Printing: full colors text printing on the front side Similar to : here	Design and lay-out: 3 working days Production: 10 working days from approval of lay-out	50 pc.			100 pc.		
3	Design and production of badges with UN Women Logo Epoxy doming logo Size: 20x10mm Material: polymer Printed full color logo on a glossy reflection sticker The grip - with special safety pin Similar to : here	Design: 3 working days Printing: 10 working days from approval of lay-out	50 pc.			50 pc.		
4	Design and production of badges with UN Women Logo Epoxy doming logo Size: 20x10mm Material: metal	Design: 3 working days Printing:	50 pc.			50 pc.		

⁸ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁹ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

	Printed full color logo The grip - with special safety pin Similar to : here	10 working days from approval of lay-out						
5	Design and production of badges with “Beijing+20” logo Epoxy doming logo Size: D15mm Material: polymer Printed full color logo on a glossy white sticker The grip - with special safety pin	Design: 3 working days Printing: 10 working days from approval of lay-out	300 pc.			500 pc.		
6	Design and production of badges with “HeForShe” logo Epoxy doming logo Size: 15x15mm Material: polymer Printed full color logo on a glossy white sticker The grip - with special safety pin Similar to : here	Design: 3 working days Printing: 10 working days from approval of lay-out	500 pc.			1000 pc.		
7	USB stick bracelets with UN Women and UNITE logos Silicone Wristband USB Flash Memory Drive 8GB Preferred color: orange Printing: full color logos on the front side Similar to : here	Design: 5 working days Production: 10 working days from approval of lay-out	200 pc.			500 pc.		
8	USB stick bracelets with UN Women and Beijing20 logos Silicone Wristband USB Flash Memory Drive 8GB Preferred color: blue Printing: full color logos on the front side Similar to : here	Design: 5 working days Production: 10 working days from approval of lay-out	200 pc.			500 pc.		
9	USB stick bracelets with UN Women and HeForShe logos Silicone Wristband USB Flash Memory Drive 8GB Preferred color: black or pink Printing: full color logos on the front side Similar to : here or here	Design: 5 working days Production: 10 working days from approval of lay-out	200 pc.			500 pc.		
10	USB stick bracelets with GirlsGoIT logo Silicone Wristband USB Flash Memory Drive 8GB Preferred color: light green or medium turquoise Printing: full color logos on the front side	Design: 5 working days Production: 10 working days from approval of lay-out	100 pc.			150 pc.		

	Similar to : here						
	Total Prices of Goods¹⁰						
	Add : Cost of Transportation						
	Add : Other Charges (pls. specify)						
	Total Final and All-Inclusive Price Quotation						

TABLE 2: Offer to Supply Goods Compliant with Technical Specifications and Requirements (LOT #2)

Item No.	Description/Specification of Goods	Latest Delivery Date	Option 1			Option 2		
			Quantity	Unit Price	Total Price per Item	Quantity	Unit Price	Total Price per Item
1	<p>Design & manufacturing of UN Women paper bags (color logo and text): Size approx. : 220 x 140 x 82mm Material: 100% recycled paper, Preferred color: natural / light beige/ navy one side print two long handles; Printing: full colors text printing on the front side Full color</p> <p>Similar to : here</p>	<p>Design: 3 working days</p> <p>Production: 10 working days from approval of lay-out</p>	100 pc.			200 pc.		
2	<p>Design & manufacturing of UN Women tailored cotton bags with color logo: one side print, maximum print area 350x350mm, Long loop cotton bags two long handles; bag size without handles approx. – height=42-46 cm; width=36-38 cm; linen density – minimum 60 gr/m2, cotton 100%; Preferred color: natural / light beige. Printing: full colors</p> <p>Similar to : here</p>	<p>Design: 3 working days</p> <p>Production: 10 working days from approval of lay-out</p>	300 pc.			500 pc.		
3	<p>Manufacturing of UN Women tailored collapsible umbrella (with 4 logs and text): Foldable, 3 fold umbrella Matching colored pouch. 8 panels, polyester. Automatic Umbrella Wood Handle Product Size approx. : Ø97X57 CM</p>	<p>Design: 3 working days</p> <p>Printing: 10 working days from approval of lay-out</p>	100 pc.			200 pc.		

¹⁰ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

	Printing Size approx.: 200x150mm Preferred color : Orange Printing: full color text printing on the front side Printed text : <i>Sunt pentru o viață fără violență față de femei și fete</i> and <i>Я за жизнь без насилия против женщин и девочек</i>							
4	Design and production of tailored T-shirts with "HeForShe" logo and text: Colour: White Linen composition: 100% cotton High quality Printing: 2 colors In front to have: logo with 2 color and text HeforShe On the back side : logo with 2 color	Design: 5 working days Production: 10 working days from approval of lay-out	350 pcs in total of which size: 50pcs – S 100pcs–M 100 pcs – L 100 pcs–XL			500 pcs in total of which size: 100pcs – S 150pcs–M 150pcs – L 100pcs–XL		
5	Design and production of tailored T-shirts with "HeForShe" logo and text: Colour: Black Linen composition: 100% cotton High quality In front to have: 1logo with 2 color and text HeforShe On the back side : 1logo with 2 color	Design: 5 working days Production: 10 working days from approval of lay-out	350 pcs in total of which size: 50pcs – S 100pcs–M 100 pcs – L 100 pcs–XL			500 pcs in total of which size: 100pcs – S 150pcs–M 150pcs – L 100pcs–XL		
Total Prices of Goods¹¹								
Add : Cost of Transportation								
Add : Other Charges (pls. specify)								
Total Final and All-Inclusive Price Quotation								

TABLE 3: Offer to Supply Goods Compliant with Technical Specifications and Requirements (LOT #3)

Item No.	Description/Specification of Goods	Latest Delivery Date	Option 1			Option 2		
			Quantity	Unit Price	Total Price per Item	Quantity	Unit Price	Total Price per Item
1	Design, layout and production of Transparent Stickers with "HeForShe" logo and text Type: removable auto transparent removable adhesive film	Design: 5 working days Production: 10 working days from approval of lay-out	1000			2000		

¹¹ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

	<p>Size: 250 x 250 mm or 250-300 mm</p> <p>Finish: Gloss</p> <p>Serigraphic print in full colour on clear vinyl</p> <p>Transparent (clear) stickers waterproof and suitable for outdoor use.</p> <p>Text Colour: Black</p> <p>Printing: 3 colors</p> <p>Text : HeForShe UN Women Solidarity Movement for Gender Equality</p>							
2	<p>Design, layout and production of Transparent Stickers with "HeForShe" logo and text</p> <p>Type: removable auto transparent removable adhesive film</p> <p>Size: approx.75 x 75 mm</p> <p>Finish: Gloss</p> <p>Serigraphic print in full color on clear vinyl</p> <p>Transparent (clear) stickers waterproof and suitable for outdoor use.</p> <p>Text Colour: Black</p> <p>Printing: 3 colors</p> <p>Text : HeForShe UN Women Solidarity Movement for Gender Equality</p>	<p>Design: 5 working days</p> <p>Production: 10 working days from approval of lay-out</p>	200			500		
3	<p>Design, layout & printing of photo wall with "HeForShe" logo and text</p> <p>Dimension: 2x3 m, metallic holes,</p> <p>Size: diameter 2,5 cm, positioned at the distance of 40 cm, 1440 dpi, block out, 440 gr/m 2.</p> <p>Printing: 3 colors</p>	<p>Design: 5 working days</p> <p>Production: 10 working days from approval of lay-out</p>	1			1		
Total Prices of Goods¹²								
Add : Cost of Transportation								
Add : Other Charges (pls. specify)								
Total Final and All-Inclusive Price Quotation								

¹² Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

TABLE 4: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time			
Estimated volume of the Consignment:			
Validity of Quotation			
All Provisions of the UN Women General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]